

## STARK COUNTY CUSD #100

### Job Description

**Job Title:** CROSSING GUARD

**Reports To:** School Principal

**Work Year:** 171 – 175 days

**Work Day:** 1 – 2 hours

**Job Goal:** Under supervision of the site principal, to monitor and to provide a safe traffic flow and crossing for each student to and from school each day in accordance with the rules and policies of the district.

**Essential Requirements:** To perform this job successfully an individual must be able to execute each requirement satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability needed for the position:

1. Knowledge of activities and interests of children
2. Ability to exercise tact, patience, kindness and positive attitude.
3. Ability to remain energetic and enthusiastic about children.
4. Ability to be reliable in attendance and execution of duties.
5. Ability to establish and maintain friendly, cooperative and effective working relationships with all persons contacted in the course of work.
6. Ability to Establish and maintain friendly, cooperative and effective relationships with students.
7. Ability to work harmoniously with others and to communicate effectively (both orally and in writing) with students and staff;
8. Ability to understand and follow oral and written instructions;
9. Ability to maintain confidentiality of students and their records;
10. Ability to work effectively in an environment which can be both physically and emotionally fatiguing; perform physically demanding requirements of the job;
11. Ability to demonstrate standards of moral character and behavior to serve as an effective role model for students;
12. Ability to demonstrate a positive attitude in working with children with special needs
13. Ability to direct and respond appropriately to students;
14. Ability to perform physical activities which may include frequent standing, walking, bending, and/or lifting;
15. Such alternative to the above requirements as the School Board or the Administration may deem appropriate and acceptable.

**Essential Duties and Responsibilities:** Duties may include, but are not limited to the following:

1. Be aware of and implement all crossing rules and regulations.
2. Supervise and monitor students during assigned supervision periods.
3. Be aware of and enforce school safety standards at all times.
4. Report any unsafe conditions, including equipment, to the site principal immediately.
5. Act as a friendly ambassador for the Stark County School District;
6. Perform such other tasks as may seem to be appropriate to the Board or Administration;

7. Participate in in-service programs as assigned;
8. Maintains satisfactory attendance, as defined in District policy and regulations

**CERTIFICATES, LICENSES, REGISTRATIONS, BONDING, AND/OR TESTING REQUIRED:**

1. Criminal Justice Fingerprint Clearance; and
2. Blood borne Pathogen Training/Hepatitis B Shot Series/Training as designated by the District.

**PHYSICAL DEMANDS:** Must maintain the ability to perform the essential functions of this job.

1. Ability to communicate so others will be able to clearly understand a normal conversation
2. Ability to routinely lift/carry supplies and materials weighing up to 25 pounds.
3. Ability to work in an outdoor work environment subject to varying weather conditions
4. Ability to work in condition requiring bending, to assist students; standing for prolonged period of time; and reaching in all directions.

**TERMS OF EMPLOYMENT:** Days and hours to be arranged, with salary according to current schedule.