

STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100
NON-SCHOOL USE OF SCHOOL BUILDINGS AGREEMENT

Request for Use of School Facilities

“SCHOOL FACILITIES ARE AVAILABLE TO THE COMMUNITY FOR EDUCATION, CIVIC, CULTURAL AND OTHER NON-COMMERCIAL USES CONSISTENT WITH THE PUBLIC INTEREST WHEN SUCH USE DOES NOT INTERFERE WITH THE SCHOOL PROGRAM OR SCHOOL SPONSORED ACTIVITIES” – Board Policy 8:20.

PARTIES REQUESTING THE USE OF SCHOOL FACILITIES MUST OBTAIN, FILL OUT AND SUBMIT WITH PROPER PAYMENT, A REQUEST FOR USE OF SCHOOL FACILITIES FORM. THE FORM MUST BE SUBMITTED TO THE APPLICABLE BUILDING PRINCIPAL AND APPROVED PRIOR TO USING SCHOOL FACILITIES OR GROUNDS. A COPY OF A LIABILITY INSURANCE CERTIFICATE IN THE AMOUNT OF \$1,000,000 MUST ACCOMPANY THE REQUEST. SAID CERTIFICATE SHALL ALSO NAME STARK COUNTY SCHOOL DISTRICT #100 AS AN “ADDITIONAL INSURED” AND STATE THE “COVERAGE IS PRIMARY AND THE DISTRICT’S INSURANCE IS NON-CONTRIBUTORY”.

Applicant Name _____ Address _____

Phone Number _____ Organization _____

Purpose _____

Building/Room/Field desired _____

Equipment/Furniture requested _____

Date or dates requested _____ Approximate time of use _____

I/We do hereby stipulate and agree to indemnify and forever hold harmless said Stark County CUSD #100 against any and all claims, demands or actions which may hereafter at any time be made or instituted against Stark County CUSD #100, arising out of our occupancy of the above stated attendance center of said school district. I/We agree to supply adequate supervision to ensure proper care and use of the school facilities AND agree to pay for any damages to school facilities, furniture or equipment arising out of its use. In addition, I agree that I/my organization will ensure that a trained Automated External Defibrillator (AED) user is present during all physical fitness activities.

Signed _____ Date _____

To be filled out by building principal:

Custodian Required: Y/N Cook Required: Y/N Fee to be Charged \$ _____

Principal's Authorization _____ Date _____

(Please pay building principal. *Make check payable to: Stark County CUSD #100*)

1. No facility rental charge for Type 1 or Type 2 school-related organizations and municipalities. Type 1 Organizations will be deemed to be covered under the District's Liability Insurance when using District #100 premises, and their activities elsewhere that are within the scope of the authorized purpose of the organization.
 - a. All organizations shall be responsible for custodial or cook fees, if applicable.
 - b. School indoor athletic facilities may be used by Stark County CUSD #100 students during non-school times in an “open gym” format when under supervision of authorized school personnel, in compliance with a schedule and regulations determined by and with pre-approval from the building principal.
 - c. Non-school teams and organizations may be granted use of facilities at no cost under the following conditions:
 - 1) The team/organization consists exclusively of current Stark County CUSD #100 students.
 - 2) The team/organization activities are supervised by authorized school employees.
 - 3) The team/organization activities are pre-approved by the building principal.
 - 3) Stark County CUSD #100 incurs no liability and no cost associated with the activities.
2. Fee schedule for non-school related organizations wishing to use the facilities: (All costs listed shall be for a four-hour session and may be pro-rated thereafter. A Stark County cook must be present whenever a kitchen is open.)
 - a. Stark County High School Gym and Stark County Athletic Complex Gym - \$36 plus custodial fees
 - b. Stark County Elementary School Gym and Stark County Junior High School Gym - \$24 plus custodial fees
 - c. Cafeteria - \$20 plus custodial fees
 - d. Cafeteria and Kitchen - \$24 plus custodial and cook fees
 - e. Classrooms - \$16 plus custodial fees
3. The Illinois School Code prohibits the possession of any alcoholic beverages and the use of any tobacco products on public school property. Dogs, cats and other pets, except as allowed by law, are not permitted on school property.